
WDTIP Bulletin

Date: May 2022

WDTIP UPDATES

➤ TRAC System Updates:

Effective April 30, 2022, the CalWORKs Time Clock has been modified from 48 Month to 60 Month; per All County Letter (ACL) 20 -113. All TRAC Time Clock Program Logic has been updated and all impacted TRAC Screens (including Error Messages) have been modified to reflect this Policy change. Modified TRAC screens include: TRAC Main Menu, CalWORKs 60-Month Calendar, Time Clock Summary, Program Detail, Individual Detail, Diversion Detail, Navigation.

Due to this Policy change, four WDTIP Monthly Report Files, which are transmitted to the CalSAWS and CalWIN Consortia have been modified. These Monthly Report Files are: Approaching Clocks Report (Long Format), Exceeding Clocks Report, Exceeding Clocks (with Aid Code), and the Monthly Projections.

Effective April 30, 2022, the Welfare to Work (WTW) 24-Month Time Clock has been eliminated per All County Letter (ACL) 20 -120. Historical WTW Time Clock data and historical WTW Plan Sign Dates will remain in view in the TRAC system. This historical WTW 24-Month Time Clock data is displayed from January 01, 2013, through April 30, 2022.

➤ TRAC Code Updates:

Pursuant to ACL 21-82, the COVID-19 good cause time limit exemption is terminated when the 60-month CalWORKs time limit goes into effect. Thus, effective April 30, 2022, the following CalWORKs and WTW Time Clock Program Exception Code has been end dated:

- **04/407** – Time Good Cause

The effective end date for this Time Clock Exception code is 04/30/2022.

➤ **TRAC Code Updates (Continued):**

Effective April 30, 2022, the following WTW 24-Month Time Clock Program Exception Codes have been end dated:

- **02/209** – Removed from Aid
- **03/319** – Meeting CalWORKs Federal Standards
- **03/320** – Excused 2nd Parent from WTW Activities
- **03/321** – Participating in Appraisal, Assessment ...
- **03/322** – Participating in WTW Job Search
- **04/402** – Time Good Cause ...
- **04/408** – WTW Good Cause ...

The Effective End Date for these Time Clock Exception Codes is 04/30/2022.

Effective April 30, 2022, the following WTW 24-Month Time Clock Program Extension Codes have been end dated:

- **06/606** – Employment
- **06/607** – Labor Market
- **06/608** – Education
- **06/609** – Treatment
- **06/610** – Disability
- **06/611** – SSI Applicant
- **06/612** – Two Parent

The Effective End Date for these Time Clock Extension Codes is 04/30/2022.

Please refer to latest version of *Appendix 1 - TRAC Reference Codes v38 (April 30, 2022)* to review further details of all the listed Time Clock Exception Codes and Time Clock Extender Codes and their impact on the individual Time Clocks (TANF 60-Month, CalWORKs 60-Month, WTW 24-Month (historic)). This document can be viewed or downloaded (in PDF format) from the WDTIP Web Site:

[TRAC Reference Codes v.38](#)

COUNTY WDTIP CONTACTS:

The WDTIP County Contacts List is in the WDTIP Web Site's *County Contact* section:

[WDTIP County Contacts](#)

The WDTIP County Contacts List is **updated quarterly** - if your County has any changes to the current WDTIP County Contacts List, please contact the WDTIP Help Desk.

WDTIP HELP DESK:

The WDTIP Help Desk's e-mail address: wdtip2@osi.ca.gov
Please remember the WDTIP Help Desk was established as a second-level response for County WDTIP issues. It is an expectation that your Consortia Help Desk be the first contact when trying to resolve WDTIP related issues.

When contacting the WDTIP Help Desk (preferably via e-mail) regarding a processing or transaction problem, please provide the following that will assist in issue resolution:

- Provide the CIN (Please Note: **DO NOT send SSN information electronically due to data security concerns.**)
- TRAC screen prints and/or other appropriate examples. When possible, it is very helpful to also provide examples of the record(s) before the problem occurred.
- Batch Number and Batch Date in which the transactions were sent.
- Related Exception information.
- Any other information that will assist in issue resolution.

REMINDERS:

- The WDTIP website address: <http://www.wdtip.ca.gov/>
- WDTIP Staff hours are 8:00 a.m. to 5:00 p.m. - Monday through Friday.
- The WDTIP Help Desk Fax Machine has been decommissioned and is no longer in use.

ACL's ADRESSED IN THIS BULLETIN:

[2020 All County Letters \(ca.gov\)](#)

Refer to ACL 20-113, ACL 20-120, and ACL 21-82